

Permanent Building & Maintenance Committee
8-3-22

Members Present: Brian Noble, Walter Burlingame, Maggie Clarke, Captain Smith, Melissa Campbell, Jen Parson

Members Absent: Jim Caprarella, Chief Floyd, Rich Comeau

1. Meeting called to order at 6:00
2. Senior center roof; more info will be gained next Monday when the new Maintenance Team is in place.
3. Humphrey House: Walter secured a company that was approved by the historical Commission. Contract is in process. Waiting to hear back from the architect firm.
4. Update on routine maintenance:
 - a. Brian has a document on the generator. Will not do monitoring, but will do maintenance; Brian will add this to the list of tasks to review by the new Facilities Director. Fire Dept. (Captain Smith) recommends reviewing risks associated with this plan when the building is not occupied, e.g. when power is out.
 - b. Elevator, HVAC, sprinkler, alarm contracts are done.
 - c. Captain Smith mentioned an issue with unit heater motor replacement; \$1,800 is the estimated cost to have the issue assessed. Need to review how/when the Fire Dept. boilers are running. Brian will have Facilities Director assess.
5. School lists were shared for the new maintenance team
6. Brian explained that once the maintenance team is onsite (August 8th) we will begin prioritizing projects in the towns and schools. A solar project is also being considered, with information to be forthcoming re: an RFP, etc. Discussion ensued about the importance of maintaining the aesthetics of the town building complex.

Next Meeting: September 14th

Motion to adjourn by Brian, seconded by Walter at 6:29 p.m.

2022 SEP 15 AM 9:56

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