

Keep Plainville Beautiful Committee
Minutes of February 6, 2023

TOWN CLERK
PLAINVILLE
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2023 MAR 14 PM 7:48

Meeting was called to order at 7:07 PM by Lou

Committee Members Present: Lindsay Ferreira, Tom McHugh, Terri Murphy, John Wegiel, Ashley Eisele, Lou Leblanc, Jenn Thompson

Town Members Present: 0

- John Wegiel made a motion to approve the minutes of January 9, 2023. The motion was seconded by Terri, all in favor. Lou and Jenn abstain.
- Papa Gino's Fundraiser – Lindsay will email Jen Parson to ask if she can imbed the flyer in her weekly update which goes to parents closer to the date. Terri will add the flyer to the Save the Date emails for the Clean-up.
- Facebook/Social Media – Tom to ask Neil if we can disconnect from the automatic posts. Jenn and Lindsay will be primary social media people. We can monitor the Keep MA Beautiful posts to see if we want to share any important/applicable ones to our page.
- Benevity – Tom has requested that KPB be added to Benevity. Lindsay emailed the Town's W9 as well as the Tax ID Classification.
- T-shirts – Jenn never heard back from Tri-County. We will need to ask the sponsors if they want their logo or just their name on the shirts. Lindsay will reach out to Finn's Graphics and Graphic Images for estimates on 100 shirts, safety green color, black lettering, logo on front, sponsors on back and will also ask for donation/discount. Need to verify that a month is enough time for them to produce the shirts. Tom will ask Neil for the artwork/logo so the branding aligns. The shirts will be available on a "while supplies last" basis. Can ask shirt companies what they suggest regarding which sizes to order.
- Neil asked Tom for dues for Keep MA Beautiful. There is a next generation environmental leadership scholarship available to towns in good standing (dues paid). John Wegiel made a motion to pay the (optional) \$200 dues. The motion was seconded by Tom, all in favor. Tom will send the invoice to Terri.
- Finn Comm Memorandum – Lou explained that Finn Comm meets to discuss budgets and expenditures and asked if we wanted to bring our account status to them. John Weigel made a motion to ask them if they want to discuss our financial dealings to this point. The motion was seconded by Tom, all in favor. Lou to ask. Potential meeting 2/16 – Terri and Lou to attend.
- Terri reviewed the donations received thus far.
- Sponsorship Letters – Terri sent 200 emails in early Jan and mailed 154 letters towards the end of Jan. Lou to ask Brian re: whether we pay back the postage charge and how we can charge ourselves going forward. Terri will share the email and mailing lists with the group via google drive so we can start to f/u with the businesses who were sent the sponsorship letter and make comments on who we contacted. Jenn will add us to the google drive.

- Lou read the memorandum from B. Noble recommending use of recyclable products.
- Lou read the memorandum regarding the North Attleboro/Plainville Rotary Club recognizing outstanding people at the Distinguished Service Award banquet. The Rotary Club is looking for nominations.
- Property Owners Clean-up – HMEA has agreed to clean behind businesses as well as in business parking lots. Donations from property owners can go to HMEA. Terri drafted a letter that can be sent to businesses advising them of this option and how to move forward with it if they choose. To start, letters will be mailed to Target and businesses on Cross Street.
- Online Banking Account – Janet is going to assist us by reaching out to the company who handles the online Town banking to see if we can get a direct link. We are waiting to hear back from Janet.
- April Clean-up –
 - Terri talked to Deb who confirmed it is ok to leave Tom’s trailer next to Art at the dump. Terri has created a Pass which will be given to volunteers in their packet to leave trash. Terri will run the pass by Deb.
 - Tom will talk to Neil about free/cheap pickers and vests. Terri found vests for \$100 for 50 at Ocean State. Pickers and vests to be returned. Tom will also ask Neil what data needs to be collected at the end.
 - Supply pick up times/locations: 3/27 6-7 Rm 140 and 4/1 9-12 Town Lot
 - Ashley will purchase 100 brown bags from Amazon to contain supplies for volunteers and will print our logo to place on them.
 - Gloves -Lou to approach Lowes to ask for sponsorship/donations
 - Terri created the registration questions and will ask Town Hall for permission to use the Community Room for the pizza party.
 - Lou to ask PHOP for pizza donation/discount
 - Tom to ask Michelle if she can approach Stop and Shop re: donating refreshments
 - Lou to get permit from BOH for party
 - Lindsay to f/u with DJ Liquors to be sure that the 5 cents per nip for every 100 nips returned still applies. We will need to make vouchers.
 - Ashley to reach out to South St. Liquors to see if they are interested in participating as well.
 - We will start to promote once Terri is done with all of the preparations
- Next meeting will take place 3/6/23 from 7:00-8:00 PM.
- John made a motion to adjourn at 9:36. The motion was seconded by Tom, all in favor.

Approved
Lindsay Terena
3/6/23