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## TOWN OF PLAINVILLE MEETING NOTICE

COMMITTEE: Keep Plainville Beautiful

DATE: November 7, 2022

TIME: 7:00 PM

LOCATION: Plainville Town Hall Room 140

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD AND WEBSITE 48 HOURS PRIOR TO THE MEETING (EXCLUDING SATURDAYS, SUNDAYS, AND HOLIDAYS – MONDAY MEETINGS MUST BE POSTED BY THE PRIOR THURSDAY). (In accordance with G.L. Chapter 30A Sect. 18-25)

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### LIST OF TOPICS TO BE DISCUSSED

- Approval of minutes from the 10/3/22 meeting
- Discuss potential to increase frequency of meetings
- Discuss the KP Law meeting including the potential need for Town emails or other non-personal email addresses
- Discuss involvement in the 10/22 Lion's Club event
- Discuss specifics for Fall Clean-up to take place 11/12/22 at the DPW 9-12AM including:
  - Supplies, tent, manning of table
  - Safety tip information
  - Informational email to all depts/employees
  - Sign ups
- Discuss upcoming clean-up efforts

- Discuss introduction letters and database
  - Team to share any updates needed to list
  - Choose local businesses to target
  - Letter details
  - Postage
  - Follow-up Plan
  - Next Steps
  
- Account status/Solicitation of Funds
  - Gift account/ST-2/Turnover & Expense Forms
  - Discuss draft of income/expense form
  - Discuss how donations can be made
  - Discuss approach to solicit sponsors
  - Next Steps
  
- Discuss new MA Law regarding mattress/textile disposal
  
- Climate Summit: Thursday November 10 at 8:30-12 in Needham, MA – Congressman Jake Auchincloss
  
- Promotional items: T-shirts/Pamphlets/Flyers/Cards
  
- Business not anticipated at the time of posting